

OLIVE COMMERCIAL COMPANY LIMITED

Regd. Off.: 2ND FLOOR OF MAIN BUILDING, 19, R.N. MUKHERJEE ROAD, KOLKATA-700001 (WB)

Phone: 033-40053995 website: www.olivecommercial.com

(CIN No. L01132WB1983PLC035842)

OLIVE/SE/11/2020

26th November, 2020

To,
The Secretary
The Calcutta Stock Exchange Ltd.
7 Lyons Range,
Kolkata-700001

Sub.:- Intimation of Board Meeting pursuant to Regulation 29 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 to be held on 4th December, 2020

SCRIP CODE: 25014

Dear Sir/ Madam,

With reference to above, Notice is hereby given as per Regulation 29 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 that the meeting of the Board of Directors of the Company will be held on Friday, the 4th day of December, 2020 at 3:00 p.m. inter alia to consider and approve the following along with other routine businesses:

1. Approval of Board Report for the Financial Year ended 2019-20.
2. Appointment of Secretarial auditor for the Financial Year 2020-21, 2021-22.
3. Consider and approve Notice of 37th Annual General Meeting.
4. Consider and approve Secretarial Audit Report for the financial year ended on 31st March, 2020
5. Fixing the date of 37th Annual General Meeting of the Company.
6. Fix date of Book Closure and Share Transfer Book for the 37th Annual General Meeting
7. Approval of cut-off date for eligibility to participate in the remote E-voting and voting at the time 37th Annual General Meeting.
8. Appointment of CS Ruchi Joshi (FCS No.8570) Practicing Company Secretary as Scrutinizer for the process of Remote E-Voting as well as voting at the Annual General Meeting.

Please take the above on record.

Thanking you,

Yours faithfully,

For Olive Commercial Company Limited


Khushboo Mundra
Company Secretary

Membership No: 43051

